

Fiscal Administrators | 03/01/23 Agenda

Topic	Today's Agenda Item / Objective	Target Time
Welcome	<ul style="list-style-type: none">• Welcome/Agenda Overview• Finance Community Engagement Strategy	15 min
Updates & Reminders	<ul style="list-style-type: none">• Expense Updates• Online Community Sunset• Ask Finance vs. OSP-Help	20 min
Disbursement Strategy	<ul style="list-style-type: none">• Update from Accounts Payable	10 min
New Payment Services/PCI Vendor	<ul style="list-style-type: none">• Responsibilities shared between Central Finance & the new vendor	10 min
Workday Support Team	<ul style="list-style-type: none">• How the new team works to support the system & users	10 min
Wrap-Up	<ul style="list-style-type: none">• Preview of Next Meeting	5 min

Sharing the Vision: Accounts Payable



Organize

Organize – Prioritize –
Solution



Train

Obtain the necessary
education and training for
myself and my team



Partner

Partner with our
stakeholders and stay
regularly engaged



Prepare

Prepare the team for a
successful year

When do I Ask Finance?

- If you would ask the same question if it was a Gift or a Designated – not specific to Grants. *Ex. I'm using a Grant worktag, but I don't know how to complete an Accounting Journal.*
- Questions about:
 - procurement transactions.
 - restricted spend categories on Supplier Invoice Requests.
 - F&A or Fringe Benefits calculation.
 - F&A Revenue Allocation Profiles (forward to Office of Budget & Planning).
 - transactions that are stuck.
 - Workday or UBI reports.
 - requests made in Workday (Request Based Access) for departmental Grant roles (Grant Manager, Grant Financial Analyst, Grant Certifier)

Askfinance@virginia.edu

When do I ask OSP?

- Anything related to Award set up in ResearchUVA PBH or Workday.
- Requests to change Award Analyst.
- Questions about:
 - Award or Grant funding or budget in Workday or ResearchUVA PBH.
 - SIS Allowed flag in Workday.
 - cost sharing, fabrication, program income grants in Workday or ResearchUVA PBH.
 - requests to change spend restrictions on a grant.
 - the allowability of costs on grants.
 - Award or Grant Start and End dates or Lifecycle statuses.
 - F&A rates on grants.
 - Sponsors assigned to Awards.
 - sub-award invoices.
 - changing the Award ID (either legacy G Award number or ResearchUVA PBH proposal/Award ID).
 - Changing Cost Centers on a grant.

Osp-help@virginia.edu

ResearchUVA Actions

Note that requests for actions taken to new or existing awards should be taken in Research UVA Powered by Huron via the Award Mod Request (AMR) activity. These include:

- Requests for rebudgeting between grants.
- Requests for early terminations.
- Requests to change the PI.