

Fiscal Administrators | 10/04/23 Agenda

Topic	Today's Agenda Item / Objective	Target Time
Welcome	<ul style="list-style-type: none">• Welcome/Agenda Overview	5 min
Updates & Reminders	<ul style="list-style-type: none">• Expense two-approver update• Account Certification Resources	20 min
PO/Requisition Closing Process	<ul style="list-style-type: none">• Recap of how the first monthly close went	15 min
Finance Solution Center Customer Portal	<ul style="list-style-type: none">• Demonstration of the Customer portal	20 min
Procurement Optimization Project	<ul style="list-style-type: none">• Introduction of the project	10 min
Reporting & Analytics updates	<ul style="list-style-type: none">• eVA Chargeback process, Feedback from Spend Focus Group on PO and Invoice reports, Upcoming UBI enhancements	5 min
Wrap-Up	<ul style="list-style-type: none">• Preview of Next Meeting / Meeting After the Meeting	5 min