

Top of Mind Newsletter **March 2024**

Top of Mind Area	Resources / Next Steps
General Updates	<ul style="list-style-type: none"> • Open Positions in Central Finance: UVAFinance has a number of open positions. Please feel free to share with your network! https://uvafinance.virginia.edu/resources/join-our-team • Records Management & Information Management Workday Guidelines: Caroline Walters shared new guidance on Workday Financials, esp. related to ad hoc deposits and ISP charges. Review the guidance on their webpage. • Sunset of FD096 begins March 13: On March 13, the default fund for the current FD096 designated worktags will change to FD002. Please use this new default fund moving forward. FY24 activity will be converted from FD096 to FD002 through a centrally led cleanup effort. Read more on the blog.
Supplier Diversity	<ul style="list-style-type: none"> • A “Selling to UVA” workshop is planned for April 2; if you have a supplier interested in attending, refer them to the Small Business Development Center and Community Investment Collaborative site: https://clients.virginiasbdc.org/workshop.aspx?ekey=20440023 • Save the date for a June 5 Supplier Diversity Expo, which will allow decentralized buyers to meet new small businesses.
T&E Updates	<ul style="list-style-type: none"> • The new spend categories mentioned last meeting have been slightly delayed, as has the new expense hub (more on those in future communications/meetings). • Early this March, T&E Card users may notice a difference in the messaging around aging transactions, the most notable changes involving the addition of detail on what is outstanding. Read more on the blog.
Strategic Sourcing Updates	<ul style="list-style-type: none"> • The America to Go Punchout is scheduled to go live in the UVA Marketplace on April 6. Information is coming on pre-and-post-launch webinars. • A short-term solution for UVA’s gift card purchasing needs has been identified: Hawk Marketplace. See more information and how to access Hawk Marketplace on the blog.

Procurement Operation Updates	<ul style="list-style-type: none"> • Match Exceptions must be addressed at the school/unit level; Central Finance does not override these. Read more about how to correct these exceptions on the blog. • When you submit a PO Change, work with the approver to get it approved as soon as possible. If it's approved after the Supplier Invoice, here's what to do.
Payroll Costing Allocations	<ul style="list-style-type: none"> • Erika Priddy shared that the grant end date restrictions have been removed when allocating payroll costing. Read more on the blog.
Reporting Updates	<ul style="list-style-type: none"> • Two new Journal Lines apps are now available in UBI and can be used instead of the original Journal Lines app. Both of the new apps should be more responsive for users as they require less data to load. <ul style="list-style-type: none"> - Workday Journal Lines – Income Statement - Workday Journal Lines Actuals • Read more on the blog.
Areas to Monitor (from Agenda Items & Post-meeting Discussion)	<p>This area tracks questions and answers and helps us track larger continuous improvement opportunities that arise from Fiscal Administrators meetings.</p> <ul style="list-style-type: none"> • Fiscal Admin Follow-Ups March 2024.
STAY UPDATED	<ul style="list-style-type: none"> • View the latest UVAFinance blog digest • Next meeting is April 3, 2024. • Find the 2024 Meeting Schedule on our website.