

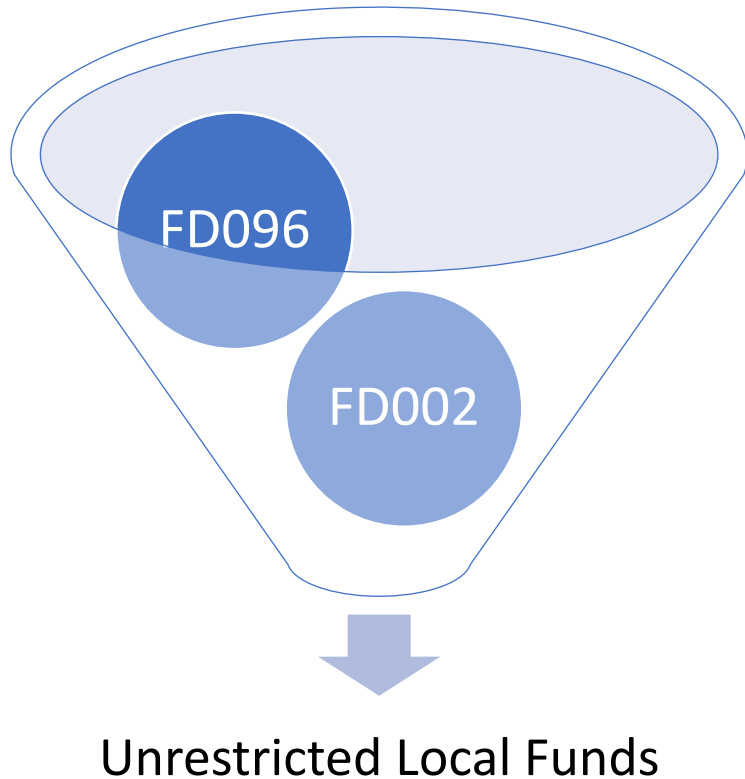


CENTRALLY MANAGED TRANSITION PROJECT: CONVERSION OF FD096 PRIVATE UNRESTRICTED TO FD002 UNRESTRICTED LOCAL FUND

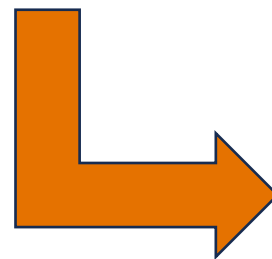
March 6, 2024



Why convert funds from FD096 to FD002?



- FD096 Private Unrestricted is a sub-fund to FD002 Unrestricted Local Fund
- It was originally believed that separation of FD096 from FD002 would be helpful within our chart of accounts → as we settle into the FDM structure it was determined that this is leading to more issues
 - Messier Fund Accounting
 - Fund Mismatches
 - Additional Administration Efforts



So, let's sunset the use of this fund during the Workday transition period!

What will this transition process look like?

Mark your calendars!

March 13th

FD002 will become the new default fund for these Designated Worktags!

Completed by Business Unit – Designated by Designated!

Correct Worktags for Upcoming Expenses

Costing Allocations will be updated to FD002 for everyone currently on an FD096 fund
Any PO changes will be completed to adjust FD096 to FD002

Clean-up of FY24 Activity

Accounting adjustments will be completed as applicable for FY24 activity to move from FD096 to FD002
Activity not updated via an accounting adjustment will be corrected via a manual journal

FY24 Beg Bal from FD096 to FD002

After all FY24 activity has been corrected, a journal to transfer the FY23 beginning balance from FD096 to FD002

FD096 Removed as Allowable Worktag

After all activity and beginning balances have been adjusted from FD096 to FD002, the FD096 worktag will cease to be available for use on these funds

What we need from you!

Designated Confirmation
(If Applicable)*

*See Next Slide

- Do you want activity/beginning balance moved to a different FD002 designated worktag? (Let us know by March 13th)
- Would you like the Designated worktag renamed if you plan to continue use of the worktag? (Optional)

Timely Approvals

- As we work through the transaction corrections, please be timely with approvals. If any approvals remain outstanding, we can't complete final journals and close out FD096 use on your worktag. Help us, help you!

Please Be Patient – You
will hear from us!

- This clean-up process will take time and is being managed by two individuals so it may take some time to get to you for clean-up...we promise we haven't forgotten about you!
- We will reach out directly when we will begin working on the clean-up for your business unit/designated worktag – so be on the look out for our email!

Designated Worktags to Review:

Business Unit Prefix: AR – FM

DN001857 AR-Private Unrestricted
DN001862 AS-Private Unrestricted
DN001957 AS-VAQR Private Unrestricted
DN001887 AT-Private Unrestricted
DN001872 BA-Private Unrestricted
DN001883 CM-Private Unrestricted
DN001874 CO-Private Unrestricted
DN001869 CP-Private Unrestricted
DN001855 DA-Private Unrestricted
DN001882 DE-Private Unrestricted
DN001892 DS-Private Unrestricted
DN001856 ED-Private Unrestricted
DN001860 EN-Private Unrestricted
DN001878 FM-Private Unrestricted

Business Unit Prefix: HR - PV

DN001877 HR-Private Unrestricted
DN001886 HS-Private Unrestricted
DN001876 IT-Private Unrestricted
DN001870 LB-Private Unrestricted
DN001859 LW-Private Unrestricted
DN001867 MC-Private Unrestricted
DN001865 MD-Private Unrestricted
DN001863 MI-Private Unrestricted
DN001858 NR-Private Unrestricted
DN001879 OP-Private Unrestricted
DN001864 PR-Private Unrestricted
DN001881 PR-BOV Private Unrestricted
DN002055 PS-Private Unrestricted
DN001866 PV-Private Unrestricted

Business Unit Prefix: RE - WS

DN000308 RE-Private Unrestricted
DN001861 RS-Private Unrestricted
DN001873 SA-Private Unrestricted
DN001868 ST-Private Unrestricted
DN001880 UC-Private Unrestricted
DN001871 WS-Private Unrestricted